



No.F.13-5/2024-DDLT  
Government of Pakistan  
**Drug Regulatory Authority of Pakistan**  
Quality Assurance and Laboratory Testing Division  
Prime Minister's National Health Complex, Chak Shahzad  
Islamabad  
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Islamabad, the 25<sup>th</sup> March, 2025

**The Additional Director,**  
Drug Regulatory Authority of Pakistan,  
Lahore.

**The Additional Director,**  
Drug Regulatory Authority of Pakistan,  
Islamabad.

**The Additional Director,**  
Drug Regulatory Authority of Pakistan,  
Karachi.

**The Additional Director,**  
Drug Regulatory Authority of Pakistan,  
Peshawar.

**The Officer Incharge,**  
Drug Regulatory Authority of Pakistan,  
Quetta.

**Subject: DISPOSAL OF THE CASES OF SHORT SHELF LIFE**

I am directed to refer to the subject cited above and to state that the Chief Executive Officer (CEO), Drug Regulatory Authority of Pakistan (DRAP) being "Licensing Authority" under Chapters 2 and 3 of the Drugs (Import and Export) Rules 1976, had constituted a committee to dispose of the cases of short shelf life vide letter No. F.3-3/2014-pt(I&E) dated 26-02-2014 and the terms and reference of the committee were amended vide letter No. F.3-3/2014-pt(I&E) dated 26-09-2024.

2. The CEO, DRAP being "Licensing Authority" is pleased to devolve the "*Committee to Dispose of the Cases of Short Shelf Life*" and delegate his powers under Chapters 2 and 3 of the aforesaid rules read with Section 5(3)(d) of DRAP Act 2012 to the following officers, in the manner specified below:

Sr. No.	Remaining shelf life	Authorized Officer
1	Pharmaceutical Raw Material (including API and Excipient) and Finished drug products having remaining shelf life of 75% and more than 75% calculated from the date of IGM.	Assistant Director / Deputy Director
2	Pharmaceutical Raw Material (including API and Excipient) and finished drug products having remaining shelf life from 50% to less than 75% calculated from the date of IGM.	Additional Director / Officer Incharge of relevant field office of DRAP
3	Pharmaceutical Raw Material (including API and Excipient) and finished drug products having remaining shelf life less than 50% calculated from the date of IGM.	Director QA&LT, DRAP Islamabad

4	Vaccines, sera, blood products and other thermolabile drugs having total shelf life of two (02) years or less but having a remaining shelf life from 50% or more than 50% calculated from the date of IGM.	Assistant Director / Deputy Director
5	Vaccines, sera, blood products and other thermolabile drugs having total shelf life of two (02) years or less but having a remaining shelf life from 40% to less than 50% calculated from the date of IGM.	Additional Director / Officer Incharge of relevant field office of DRAP
6	Vaccines, sera, blood products and other thermolabile drugs having total shelf life of two (02) years or less but having a remaining shelf life less than 40% calculated from the date of IGM.	Director QA&LT, DRAP Islamabad
7	Vaccine, sera, blood products and other thermolabile drugs having total shelf life of more than 02 years having a remaining shelf life of 60% or more than 60% calculated from date of IGM.	Assistant Director / Deputy Director
8	Vaccine, sera, blood products and other thermolabile drugs having total shelf life of more than 02 years having a remaining shelf life from 50% to less than 60% calculated from date of IGM.	Additional Director / Officer Incharge of relevant field office of DRAP
9	Vaccine, sera, blood products and other thermolabile drugs having total shelf life of more than 02 years but having a remaining shelf life less than 50% calculated from date of IGM.	Director QA&LT, DRAP Islamabad

3. If Additional Director / Officer Incharge is not available or posted, the case shall be referred to Director (QA&LT) for decision. Moreover, DRAP's field offices shall maintain record of such granted approvals and mention in monthly activity report.

4. This issues with the approval of the CEO, DRAP.

  
25/03/15  
(Farooq Aslam)

Deputy Director (QA&LT-VII)

Copy to:

- Director (QA&LT), DRAP Islamabad
- Director (MIS), DRAP Islamabad with request to upload the letter on the website.
- Chairman, PPMA
- Executive Director, Pharma Bureau
- Chairman, PCDA
- P.S. CEO-DRAP

Deputy Director (QA&LT-VII)