



No. F. 6-6/2024-Admin-I

Government of Pakistan

Drug Regulatory Authority of Pakistan

Prime Minister's National Health Complex, Park Road,
Islamabad. Phone: 051-9255953.

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Islamabad, March 17, 2025

NOTICE FOR SUBMISSION OF DOCUMENTS

Subject: **RECRUITMENT TO THE POST OF DEPUTY DIRECTOR (TECHNICAL CADRE)
(RO-13), DRUG REGULATORY AUTHORITY OF PAKISTAN –
ADVERTISEMENT NO. 02/2024.**

Dear Candidate,

Reference online applications and subsequent appearance in screening test conducted by the Education Testing Council of Higher Education Commission for the subject post, following candidate(s) are advised to furnish BIO-DATA along with attested copies (with name stamp of attestation officer) of requisite documents as mentioned below, within 10 days of placement of this Notice on DRAP website/ issuance of email, through Registered Post/Courier to determine their eligibility. It may, however, be noted that asking of documents should not be inferred that the candidates have been shortlisted for interview and their eligibility in all respects in terms of advertised conditions shall be determined after scrutiny of their documents: -

- a) Bio-data form duly signed and filled-in completely. (bio-data form **attached**).
- b) Two latest Photographs (Passport size).
- c) Valid Computerized National Identity Card (CNIC).
- d) Domicile Certificate issued by the concerned government authorities
- e) Secondary School Certificate (SSC) (showing date of birth)/Matric and Higher Secondary School Certificate (HSSC)/ Intermediate issued by Secretary, Board of Intermediate and Secondary Education. In case of 'O' Level and 'A' Level an equivalence certificate from Inter Board Committee of Chairmen (IBCC).
- f) Degree(s) and Transcripts/ Result-Cards/ DMCs showing duration of study period, proof of CGPA/ Grade/ Class with credit hours and Result Declaration Date, issued by Controller of Examination from a University recognized by Higher Education Commission (HEC) to determine eligibility.
- g) Wherever an equivalence of the required degree is to be claimed by a candidate, an equivalence certificate issued by HEC may be furnished to DRAP to authenticate the claim.
- h) Experience Certificate (Post Qualification) with Job description and exact dates (if applicable).
- i) Valid Registration with concerned professional body (if applicable).
- j) In case of Government Servant, Original Departmental Permission Certificate (DPC) showing exact date of appointment and domicile duly signed and stamped by Head of the Department/ Division/ Ministry (Official stamp must be affixed).

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LIST OF CANDIDATES FOR DOCUMENTS SUBMISSION

Punjab (Women): 01 Post

Sr. No.	Roll No .	Name of Candidate(s)	Domicile	Date of Birth
1.	815007	Shafaq Mohammad Rashid D/o Mohammad Rashid Ul Islam	Rawalpindi	1990-08-10
2.	1115053	Bisma Mushtaq D/o Muhammad Mushtaq	Lahore	1999-03-31
3.	1115057	Sara Yasien D/o Muhammad Yasien	Lahore	1988-01-03
4.	1115014	Mamoona Akhter D/o Ghulam Mustafa	Lahore	1994-01-17
5.	1115025	Aneeqa Amin D/o Muhammad Amin	Lahore	1994-09-28

Sindh (Urban): 01 Post

Sr. No.	Roll No .	Name of Candidate(s)	Domicile	Date of Birth
1.	915008	Nafees Ur Rahman Qureshi S/o Maqbool Ur Rahman Qureshi	Malir	1989-04-07
2.	915015	Parvarsha Nafees D/o Nafees Ur Rehman	Karachi South	1990-09-04
3.	915026	Imran Shakir S/o Muhammad Hanif Shakir	Malir	1989-12-24
4.	915035	Kashif Ali S/o Muhammad Bakhsh	Karachi East	1982-06-27
5.	915014	Tuba Sahar D/o Zaheer Ahmed	Karachi East	1992-10-05

Balochistan: 01 Post

Sr. No.	Roll No .	Name of Candidate(s)	Domicile	Date of Birth
1.	1615003	Dilawar Hussain S/o Asghar Ali Shah Sahar	Quetta	1990-02-25
2.	1615008	Zarmina Khan D/o Khan Tama Khan	Quetta	1992-03-10
3.	1615001	Asad Khan S/o Sanar Gul	Quetta	1989-01-14
4.	1615007	Hummara Shaheen D/o Muhammad Akram	Barkhan	1990-02-20
5.	1615010	Muhammad Zahid S/o Muhammad Amjad	Quetta	1986-08-16
6.	1615011	Zaheer Ud Din S/o Bashir Uddin	Quetta	1993-03-04

2. Eligibility of the candidates shall be determined as per DRAP's policy laid down in DRAP Employees Service Regulations, 2015 (amended) or any other rules applicable at the time of selection. The candidates fulfilling the eligibility criteria will be shortlisted for interview as per applicable policy of DRAP. Eligibility of the candidates in all respects shall be reckoned up to the closing date.

3. Candidates are cautioned that requisitioning of the documents for determination of eligibility shall not vest any right in them for the post until they are shortlisted on the basis of advertised merit and relevant Provincial / Regional quota as per policy of DRAP. In case any of the candidates failed to submit these documents within stipulated period, their candidature for the captioned post shall stand rejected and no alibi or excuse shall be entertained subsequently.

4. Further correspondence in this regard will be posted on DRAP official website i.e. www.dra.gov.pk, therefore, the candidates are advised to regularly visit DRAP website.

5. This issues with the approval of the Chief Executive Officer, DRAP.

(RABNAWAZ KHAN)

Deputy Director (HR/ Officers)
Ph. 051-9255953

All Candidates mentioned above [Through DRAP website & Emails]

Copy to:

- 1) Director (Admin, HR & Logistics) [for information]
- 2) Director (MIS), DRAP [with the request to upload this notice on DRAP official website www.dra.gov.pk and submit a report thereof]
- 3) Assistant Director (HR/Officials) [with the request to accordingly inform the above said candidates through their emails and mobile numbers as per record provided by the ETC/ HEC]