



Drug Regulatory Authority of Pakistan

Tender No. 02/202

## **PREQUALIFICATION DOCUMENTS**

**“PREQUALIFICATION OF COMPANIES/ FIRMS/  
SUPPLIERS FOR PROVISION OF STATIONERY AND  
GENERAL OFFICE SUPPLIES”**

**(National Competitive Bidding)**

**Tender No. 02/2023**

Date of Submission of Proposals : \_\_\_\_\_  
Date of Opening of Proposals : \_\_\_\_\_



**Prequalification Notice**

**Prequalification of companies/ firms/ suppliers for provision of stationery and general office supplies.**

Drug Regulatory Authority of Pakistan (DRAP), an autonomous body of the Federal Government established under DRAP Act, 2012, invites applications from eligible companies/ firms/ suppliers for prequalification for provision of stationery and general office supplies. The applicants must be registered with concerned tax authorities having active filer status on active taxpayer list of Federal Board of Revenue.

2. Prequalification documents, containing instructions to applicants and detailed terms and conditions are available at Public Procurement Regulatory Authority (PPRA)'s Online Portal e-Pak Acquisition and Disposal System (EPADS) as well as DRAP website i.e. [www.dra.gov.pk](http://www.dra.gov.pk) for free download.

3. The applications, prepared in accordance with instructions in the prequalification documents, must be submitted through PPRA's Online Portal i.e. EPADS on or before 13<sup>th</sup> October 2023 at 11:00 AM, which will be opened the same day atleast 30 minutes after the closing time at Drug Regulatory Authority of Pakistan, T.F. Complex, G-9/4, Islamabad in the presence of representatives of bidders, if they chose to attend. This notice is also available on PPRA Online Portal i.e. [www.eprocure.gov.pk](http://www.eprocure.gov.pk) and DRAP website i.e. [www.dra.gov.pk](http://www.dra.gov.pk).

4. Only e-bids received through EPADS shall be accepted and applications submitted in printed form shall not be entertained.

(Rabnawaz Khan)  
Assistant Director Admin-III  
Ph.051-9107320



## **PREQUALIFICATION DOCUMENTS**

### **SECTION I: INSTRUCTIONS TO APPLICANTS**

#### **1. Scope of Prequalification**

1.1. Drug Regulatory Authority of Pakistan (hereinafter referred to as the Procuring Agency or DRAP) invites applications from eligible companies/ firms/ suppliers for prequalification for provision of stationery and general office supplies as per schedule of requirements at **Annex-I**.

1.2. The prequalification process will be governed by the Public Procurement Rules, 2004 and the e-Pak Procurement Regulations, 2023.

1.3. The prequalified companies/ firms/ suppliers will be offered to sign an open framework agreement for a period of three (03) years for provision of stationery and general office supplies in DRAP offices at all five stations.

1.4. Request for Proposals (RFPs)/ Request for Quotations (RFQs) will be issued to the prequalified companies/ firms/ suppliers who will submit proposals/ quotations within the specified time for consideration of the procuring agency.

1.5. The proposal from a prequalified company/ firm/ supplier that complies with the prescribed specification/ terms and conditions and offers the lowest bid price will be accepted in accordance with PPRA rules.

1.6. The prequalified suppliers may also be asked to provide supplies in DRAP's field offices at Lahore, Karachi, Peshawar and Quetta as per approved rates/ terms and conditions.

#### **2. Preparation and submission of applications**

2.1. Applications must be submitted on prescribed application form and accompanied by supporting documents, annexes and schedules, which shall be typed and signed by the applicant or his authorized representative.

2.2. Any literature furnished by the bidder in another language shall be accompanied by an English translation, which shall govern for purposes of interpretation of the bid.

2.3. Applications for prequalification may be prepared in accordance with the given instructions and submitted through the PPRA's E-Pak Acquisition and Disposal System (EPADS) as per procedure for submission of encrypted electronic bids in the e-Pak Procurement Regulations, 2023.



2.4. Applications must reach the procuring agency through EPADS on or before the closing date as mentioned in the prequalification notice. Applications received in printed form through any other mode shall not be entertained.

2.5. Financial proposal shall not be submitted at the prequalification stage rather it will be submitted against RFPs/ RFQs in the prescribed manner as per instructions to be issued to the prequalified applicants only.

### **3. Bid security, performance security and penalties**

3.1. Bid security in the amount of PKR 50,000/- in the shape of a bank draft/ pay order drawn in favor of Drug Regulatory Authority of Pakistan shall be attached with the application (original be provided at the time of bid opening).

3.2. Bid security of unsuccessful applicants will be returned upon completion of prequalification process whereas bid security of prequalified applicants will be converted into a performance security and retained till completion of contract period for successful performance of the contract.

3.3. If the prequalified contractor fails to comply with the terms and conditions of the contract or fails to comply with the supply order or fails to supply defect-free quality products as per approved specifications and make good such defects within the warranty period, the procuring agency may impose such penalty, including forfeiture of performance security and annulment of contract, as deemed appropriate.

3.4. In case of delay in supplies beyond the prescribed delivery period, a penalty @ 0.5% per day maximum up to 10% of the total value of work order will be imposed and recovered from the invoice/ bill or performance security of the prequalified contractor, as the case may be.

### **4. Modification and Withdrawal of applications.**

4.1. The applicant may, by written notice served on the procuring agency, modify or withdraw the application after its submission, prior to the deadline for submission of the application.

4.2. The application, withdrawn after the deadline for submission of application and prior to the expiration of contract period, shall result in forfeiture of the bid security.

### **5. Opening of applications/ proposals.**

5.1. The Procuring Agency will open the Proposals, including modifications if any, in the presence of the applicants or their representatives, if they choose to attend, as per date, time and venue mentioned in the prequalification notice.

### **6. Evaluation and comparison of applications/ proposals.**



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6.1. The applications will be checked for compliance to the prescribed eligibility criteria and will be evaluated as per evaluation criteria mentioned in this document. Applications that fully comply with the eligibility criteria and secure a minimum threshold of 70% marks in the evaluation criteria will be declared as prequalified.

**7. Procuring Agency's Right to Accept or reject:**

7.1. The Procuring Agency reserves the right to accept or reject any or all applications and to cancel the process of prequalification at any time prior to the award of the Contract in accordance with public procurement rules, 2004.

**8. Order Quantities**

8.1. The Procuring Agency may increase or decrease the order quantities of supplies as per actual requirement. However, payment will be made to the prequalified contractor as per approved rates without any claim on account of change in quantities of supplies.

**9. Announcement of results and Signing of Contract.**

9.1. Prior to the signing of contract with the prequalified companies/ firms/ suppliers, the prequalification results will be announced to all participants in a reasonable time.

9.2. The applicants whose applications have been accepted will be notified of the award of contract to promptly sign a contract agreement with the procuring agency not later than seven (07) days of the issuance of award letter.



## **SECTION II: TERMS AND CONDITIONS OF CONTRACT**

### **1. Payments**

- 1.1. The Supplier request(s) for payment shall be made to the Procuring Agency in writing, accompanied by an invoice describing, as appropriate, the job delivered and upon fulfillment of other obligations stipulated in the Contract.
- 1.2. Separate invoice/ bill shall be generated for each purchase order.
- 1.3. Payments shall be made promptly by the procuring agency, but not later than thirty (30) days after submission of an invoice or claim by the Supplier.
- 1.4. Full (100 %) payment in Pak Rupees of the items supplied against each supply order will be made upon receipt of invoices/delivery challan, after supply of the items duly verified by the concerned officer of DRAP.

### **2. Taxes**

- 2.1. The Supplier will be responsible for all taxes in accordance with the laws of Pakistan. Production of Sales Tax Invoice shall be mandatory for receiving payments under the contract.
- 2.2. All taxes as per applicable rates shall be deducted at source by the procuring agency and deposited with concerned tax office. Tax deduction/ deposit certificates will be issued to the suppliers upon request.

### **3. Price Adjustment**

- 3.1. Prices charged by the Supplier for Job delivered under the Contract shall not vary from the prices quoted by the Supplier in its Proposals, with the exception of any price adjustments authorized by the procuring agency.

### **4. Inspections**

- 4.1. The inspections may be conducted at point of delivery or at the final destination. If inspections are conducted, all reasonable facilities and assistance shall be provided by the supplier at no charge to the procuring agency.

### **5. Force Majeure**

- 5.1. Either party may terminate the Contract by giving a thirty (30) days' notice to the other party for events beyond that party's control, such as Wars and acts of God such as earthquakes, floods, fires, etc.



**6. Warranty:** Warranty period for all supplies shall be minimum one year from the date of delivery. The supplier will provide full support during the warranty period including repair and replacement of all the supplies and associated parts and components replacement without any cost to the procuring agency in case of any failure, except any damage caused by the fire or disaster event.

**7. Termination:**

**7.1 Termination for Default.** The Procuring Agency, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the supplier, may terminate this Contract in whole or in part:

(a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract;

(b) if the Supplier fails to perform any other obligation(s) under the Contract;

(c) if the Supplier, in the judgment of the procuring agency has engaged in corrupt or fraudulent practices, as defined in Rule 19 of Public Procurement Rules, 2004, in competing for or in executing the Contract; or

(d) if the Supplier becomes bankrupt or otherwise insolvent.

**7.2 Termination for Convenience:** The Procuring Agency, by written notice sent to the Supplier may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Procuring Agency's convenience, the extent to which performance of the supplier under the Contract is terminated, and the date upon which such termination becomes effective.

**8. Resolution of Disputes:** The Procuring Agency and the Supplier shall make every effort to resolve amicably by direct negotiations any disagreement or dispute arising between them under or in connection with the Contract. In case of further disagreement either party can take the matter to arbitration in accordance with the Arbitration Act of 1940. However, such proceedings cannot be initiated till 45 days of the notification of disagreement.



**SECTION III: ELIGIBILITY & EVALUATION CRITERIA**

**A. ELIGIBILITY REQUIREMENT**

Sr. No.	Mandatory Documents
1.	Registration with FBR (NTN & Sales Tax Registration Certificates)
2.	Copy of CNIC in case of Sole Proprietor or Copy of Firm Registration/ Partnership Deed in case of partnership firm or copy of Incorporation certificate in case of company.
3.	Affidavit for non-blacklisting of the bidder on stamp paper to be provided
4.	Bid security in the amount of PKR 50,000/- in the shape of a bank draft/ pay order drawn in favor of Drug Regulatory Authority of Pakistan (original be provided at the time of bid opening).
5.	Audited Statements of Accounts or Annual Tax Returns for the last three years
6.	Minimum experience of 5 years in similar supplies (copies of experience certificates or work orders or contract agreements for 5 years be provided).

**B. QUALIFICATION CRITERIA**

1. Applications fulfilling the eligibility parameters will be evaluated on the basis of following qualification criteria regarding their financial soundness, firm's experience and offices/ warehouses and other relevant information as demonstrated by the applicant's response in the form attached to the letter of application.

Sr. No.	Category	Max Marks	Marking Criteria
A.	Financial Soundness and registration status	40 Marks	(i) Annual Turnover of last three years as mentioned in audit report or annual tax returns: 30 Marks (10 marks for each 20 million shall be given) (ii) NTN/ Sales Tax Registration Certificate: 05 Marks (iii) Active filer status: 03 Marks (iv) Non-blacklisting affidavit: 02 Marks





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B.	Experience Record	30 Marks	03 Marks will be awarded for each year of post-registration relevant experience (details of experience certificates for last 10 years be provided)
C.	Supplier offices/ warehouse at five stations	30 Marks	(i) The supplier fully functional office at Islamabad having telephone, fax and email facilities will be awarded 15 marks.  (ii) The supplier warehouse at Islamabad having appropriate storage facility will be awarded maximum 15 marks.

1. Marks shall only be given if the forms are filled by the applicant as per instructions.
2. Bidders securing minimum 70% marks in the qualification criteria shall be declared as prequalified bidders.
3. RFPs/ RFQs will only be issued to the prequalified bidders.



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**SECTION IV: BID FORM**

**LETTER OF APPLICATION**

*[Letterhead paper of the Applicant firm/ company including full postal address, telephone Nos. fax nos., telex nos., cable and e-mail address]*

Date:.....

To: **The Assistant Director (Admin-III)**  
**Drug Regulatory Authority of Pakistan**  
**Islamabad.**

Sirs,

1. Being duly authorized to represent and act on behalf of M/S ..... (hereinafter "the Bidder"), and having reviewed and fully understood all the information provided, the undersigned hereby submit this application for "**Prequalification for provision of stationery and general office supplies**", which is strictly in accordance with the terms and conditions of prequalification document and fully in compliance with the specifications of services/ goods without any precondition.
2. Attached to this letter are following documents defining:
  - (a) Registration with FBR (NTN & Sales Tax Registration Certificates)
  - (b) Copy of CNIC (in case of Sole Proprietor) or Copy of Firm Registration/ Partnership Deed (in case of partnership firm) or copy of Incorporation certificate (in case of company).
  - (c) Affidavit for non-blacklisting of the bidder on stamp paper.
  - (d) Bid security in the amount of PKR 50,000/- in the shape of a bank draft/ pay order drawn in favor of Drug Regulatory Authority of Pakistan (original will be provided at the time of bid opening)
  - (e) Audited Statements of Accounts or Annual Tax Returns for the last three years
  - (f) Details of experience certificates for similar supplies for last 10 years.



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- (g) A summary statement on company's letterhead showing the company's annual turnover for last 03 years, which must be duly supported by the audit report or the annual returns, as the case may be.
  - (h) Details of offices and warehouses of the supplier in Islamabad.
3. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application/ bid form. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources and competence of the Applicant.
4. Your Agency and its authorized representatives may contact the following persons for further information, if needed.

<b>Owner(s)/ Chief Executive of the Business/ firm</b>	
Name of Owner/ CEO:	<b><u>Other Partners:</u></b>
CNIC Number:	Name Partner 1:
Phone Number:	CNIC:
	Name Partner 2:
	CNIC:
	Name Partner 3:
	CNIC:
<b>Technical Inquiries related to the application/ proposal</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:



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- (a) applications/ proposals by applicants/ bidders will be subject to verification of all information at the time of bidding/ bid evaluation;
  - (b) your Agency reserves the right to:
    - (i) amend the scope and quantity of any item/ service under this contract; and
    - (ii) reject or accept any bid, cancel the bidding process, and
  - (c) your Agency shall not be liable for any such actions at Sr. No. 5 above and shall be under no obligation to inform the Applicant of the grounds for actions.
  - (d) your Agency shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) hereinabove.
6. The undersigned declare that the statements made and the information provided in the application are complete, true, and correct in every detail. Further declare that in case any misstatement is found in this application or at a later stage in the proposal, the procuring agency shall be at liberty to cancel our application/ annul the contract agreement, besides other legal action under the applicable rules.

Signed & Stamped
Name of Owner/ CEO
For and on behalf of (name of bidder company)



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**Annex-I**

*[Letterhead of the Firm Containing Address, Phone Numbers]*

Ref No: \_\_\_\_\_

NTN: \_\_\_\_\_

Date: \_\_\_\_\_

GST: \_\_\_\_\_

**SCHEDULE OF REQUIREMENTS**

**“PREQUALIFICATION OF COMPANIES/ FIRMS/ SUPPLIERS FOR  
PROVISION OF STATIONERY AND GENERAL OFFICE SUPPLIES”**

S.No.	Description/ Specifications of item	Unit	Approx. Quantity required per year	Unit	Specifications offered by the Supplier (in case of non-availability of item at time of supply, equivalent make/ model/ specs may be accepted)
<b>SECTION-I : STATIONERY ITEMS</b>					
1.	Ball Point Piano Pro 0.8mm “or equivalent”	Each	4000		
2.	Pointer Mitsubishi Uniball UB-150 Black/Blue/Red/Green “or equivalent”	Each	200		
3.	Uniball Signo Gel Pen Black/Blue/Red/Green “or equivalent”	Each	200		
4.	Dollar Gel-1, Gel pen “or Equivalent”	Each	1500		
5.	Uniball Vision Elite	Each	300		
6.	Marker Black/Blue No.70/ 90 “or equivalent”	Each	300		
7.	High Lighter Stable Boss(Yellow) “or equivalent”	Each	200		
8.	Lead Pencil Goldfish 6000/7000 “or equivalent”	Each	200		
9.	White Fluid Pen (Kita) or Equivalent	Each	200		
10.	Eraser Pelikan “or equivalent”	Each	100		
11.	Gum Stick Amos 35 gm “or equivalent”	Each	400		
12.	Sharpener Steel china “or equivalent”	Each	100		



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13.	Calculator (12 digit) Casio DJ-120 "or equivalent"	Each	15		
14.	Calculator Scientific Casio "or equivalent"	Each	06		
15.	Visiting Card Album (Minimum 400 cards)	Each	15		
16.	Stamp Pad Crystal	Each	150		
17.	Stamp Pad Ink Crystal	Each	100		
18.	Stapler Pin Dollar 24/6 (Packet) or equivalent	Each	600		
19.	Stapler Pin Remover Genmas "or equivalent"	Each	100		
20.	Tag Cotton fine six inch	Per Bundle	2000		
21.	Scotch Tap one inch	Each	200		
22.	Tap Dispenser large KW-3311 "or equivalent"	Each	15		
23.	Water Roller Damper	Each	50		
24.	Double Punch Heavy Duty No.9330 KW-Trio "or equivalent"	Each	12		
25.	Double Punch No. KW- Trio9670 "or equivalent"	Each	50		
26.	Scale Steel measuring in inches/ CM up to 12"	Each	50		
27.	Paper Clip China 36 mm packet "or equivalent"	Each	50		
28.	Paper Pin fine quality packet	Each	50		
29.	Punch Single Hole Large (7.5 inch)	Each	100		
30.	Heavy Duty Punch Single Hole KW-97 DO "or equivalent"	Each	20		
31.	Punch D/Hole medium KW-09120 "or equivalent"	Each	24		
32.	Stapler SDI/KW fine 5871 "or equivalent"	Each	150		
33.	Stapler heavy 50-LBN "or equivalent"	Each	06		
34.	Staple Pin Heavy duty 23/20 mm packet	Each	50		
35.	Staple Pin Heavy duty 23/13 mm packet	Each	50		
36.	Scissors Stainless Steel Medium Dingli 65" or Equivalent"	Each	50		
37.	Paper Cutter fine (Medium)	Each	50		



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38.	Stapler Pin Remover Heavy Duty (KN-Trio-5093) "or Equivalent"	Each	12		
<b>SECTION-II: STATIONERY ITEMS (PAPERS)</b>					
39.	Summary Paper, 80 grams fine quality (A-4 size), ream having 500 sheets "or equivalent"	Each ream	1600		
40.	Summary Paper, 80 grams fine quality (Legal size), ream having 500 sheets "or equivalent"	Each ream	300		
41.	Summary Paper 70 grams fine quality (A-4 size), ream having 500 sheets "or equivalent"	Each ream	400		
42.	Summary Paper 70 gram fine quality (Legal size), ream having 500 sheets "or equivalent"	Each ream	100		
43.	Color Paper 80 grams fine quality (A-4 size) 100 sheets packet	Each	50		
44.	Color Paper green (Legal Size) 80 grams, 100 sheets packet	Each	50		
45.	Note Sheet (A-4), 80 grams paper of fine quality, 60 sheets packet	Each	100		
<b>SECTION-III: STATIONERY ITEMS (DRAFTING PADS/ REGISTERS)</b>					
46.	Dak Pad, File size, Fine Rexene Green "or equivalent"	Each	50		
47.	Drafting Pad Spiral imported paper Alfalah 1238 "or equivalent"	Each	100		
48.	Drafting Pad, Small size, Shaheen/Alfa, "or equivalent"	Each	200		
49.	Diary Register No. 8, Tayyaba "or equivalent"	Each	30		
50.	Diary Register No.12, Tayyaba "or equivalent"	Each	30		
51.	Stock Register No. 8, Sultan Account "or equivalent"	Each	02		
52.	Stock Register No. 2, Sultan Account "or equivalent"	Each	02		
53.	File Movement Register No. 3, Sultan Account "or equivalent"	Each	50		
54.	Vehicle Movement Book No. 6 ( Copy Size)	Each	24		
55.	Vehicle Log Book /register, containing 200 pages, Tayyaba "or equivalent"	Each	12		



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56.	Register Narrow Line No. 20, containing 480 pages (imported Paper).	Each	20		
57.	Peon Book 96 sheet	Each	200		
58.	File Board with quality Rexene flapper and binder File size (14 inches Length)	Each	3000		
59.	File Flapper Rexene with fine quality binder	Each	3000		
60.	File Cover Off-white Bleach Card 290 gm, file size, DRAP logo printed on cover as per sample, 3 inch lamination inside center with i-lid for tag.	Each	8000		
61.	File Box ALFA 526 "or equivalent"	Each	100		
62.	File Separator part-12 plastic per packet	Each	12		
63.	Envelope Khakki A4 Size (Good Quality)	Per 100	3000		
64.	Envelope Se-6 craft	Per 100	20000		
65.	Envelope Se-7(10*12) size craft	Per 100	1000		
66.	Envelope Se-8(12*15) craft	Per 100	5000		
67.	Envelops Cloth White A4 / 14X18	Each	50		
68.	Window Envelope in White (9.5' x 4.5')	Per 100	1000		
69.	Posit flag 5 color paper	Each	50		
70.	Posit Pad Yellow 2x3	Each	50		
71.	Pen, Pencil and Slip Jar No.s-5621 "or equivalent"	Each	50		
72.	Table Set Marble (Good Quality)	Each	20		
<b>SECTION IV: MISCELLANEOUS ITEMS</b>					
73.	Cobra Air Freshener 250 ML "or equivalent"	Each	50		
74.	Glint (glass cleaner spray) 500 ml (local quality)	Each	20		
75.	Tissue Paper Rose Petal Pop Up, 150x2ply, sheet size: 205x171 mm "or equivalent"	Each	700		
76.	Tissue Paper Rose Petal Luxury "or equivalent"	Each	150		
77.	Tissue Roll fine Rose Petal "or equivalent"	Each	50		





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78.	Duster Cotton white/ yellow fine 24x24	Each	200		
79.	Battery Cell Pencil AAA "or equivalent"	Each	100		
80.	Battery Cell (Medium) AA "or equivalent"	Each	100		
81.	Packing cloth Markeen "or equivalent"	Per meter	20		
82.	Blazer Cloth Green	Per meter	50		
83.	Max Dish wash liquid 275ml "or equivalent"	Each	150		
84.	Water Glass, Omrac/Toyo Nasic or Equivalent	Each	200		
85.	Dust Bin, superior quality plastic body, push button lid/ moving lid (Large size)	Each	12		
86.	Dust Bin, superior quality plastic, push button lid/ moving lid (Extra-Large size)	Each	50		
87.	Dust Bin bags 5kg size (Bio-Degradable)	Per Kg	03		
88.	Dust Bin bags Large size (Bio-Degradable)	Per Kg	03		
89.	Dust bin (Quality Plastic) small size	Each	50		
90.	Candle large size	Each	20		
91.	Red Sealing sticks (each packet has 12 sticks)	Per Packet	50		
92.	Masking paper tap 2 Inch	Each	150		
93.	Masking PVC tap 2 Inch	Each	100		
94.	Insect Killer Spray 375 ml Mortein "or Equivalent"	Each	50		
<b>SECTION V: MACHINERY/ ELECTRIC ITEMS/COMPUTER ACCESSORIES</b>					
95.	Extension Board Heavy Duty (Five meter wire,6 Plugs) "Camelion" or equivalent	Each	24		
96.	Extension Board (Five meter wire,5 Plugs),Good quality with On/Off Switch	Each	50		
97.	Remote Control Bell (wireless)	Each	24		
98.	Tube Rod (2 Feet) Philips or Equivalent	Each	100		
99.	Tube Rod Philips 4 Feet "or equivalent"	Each	100		



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100.	Tube Rod Starter	Each	200		
101.	Cell for Remote Control Bell A-23 "or equivalent"	Each	20		
102.	LED Bulb Philips (9W) "or equivalent"	Each	200		
103.	Multi Plug (Three pins Standard) High Quality	Each	50		
104.	Multi Plug (Three flat pins) High Quality	Each	50		
105.	Plug three Pin to 2 Pin Converter	Each	12		
106.	Tube Rod for Electric Insect Killer	Each	24		
107.	Tube Light Choke Philips "or Equivalent"	Each	24		
108.	Premium HDMI Cable 1.5M	Each	24		
109.	Power Cable for Computers/ LEDS/ Monitors Good Quality	Each	50		
110.	Data Cable For Printer	Each	20		
111.	Network Switch 5-port TP-Link "or Equivalent"	Each	24		
112.	USB 3.0 Wifi Adapter - Wireless Ethernet Network Card Receiver - 5GHz 2.4Ghz Dual Band - 1200Mbps or equivalent	Each	24		
113.	USB 3.0 Flash Drive Minimum 32 GB or equivalent	Each	24		
114.	Dell/ HP Keyboard for Desktop, USB connectivity, or equivalent	Each	24		
115.	Dell/ HP Mouse for Desktop, USB connectivity or equivalent	Each	24		
116.	Mouse Pad with wrist support, fine quality.	Each	24		
<b>SECTION VI: TONERS (ORIGINAL)</b>					
117.	Toner Hp Laser Jet No. 400	Each	150		
118.	Toner Hp Laser Jet No. 2015-A	Each	50		
119.	Toner Hp Laser Jet No. 1102-A	Each	100		
120.	Toner Hp Laser Jet No. 2055/ 2035-A	Each	12		
121.	Toner Hp Laser Jet No. 83-A	Each	24		
122.	Toner Hp Laser Jet No. 1320-A	Each	100		
123.	Toner Hp Laser Jet No. 416-A (1 set including 4 toners)	Each	12		
124.	Toner Hp Laser Jet No. 600-A	Each	06		



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125.	Toner Hp Laser Jet No. M-604	Each	06		
126.	Toner Hp Laser Jet No. 107-A	Each	20		
127.	Toner Hp Laser Jet No. 1300-A	Each	10		
128.	Toner for Photocopier Ricoh MP-3353	Each	06		
129.	Toner for Fax Machine, Hp Laser Jet No. 17-A	Each	06		
130.	Toner Hp Laser Jet No. 76-A	Each	06		
131.	Toner for Toshiba Photocopier model e-4518 A (Original)	Each	06		
<b>SECTION VII: TONERS (MADE IN CHINA OR EQUIVALENT)</b>					
132.	Toner Hp Laser Jet No. 400 or equivalent	Each	150		
133.	Toner Hp Laser Jet No. 2015-A or equivalent	Each	50		
134.	Toner Hp Laser Jet No. 1102-A or equivalent	Each	100		
135.	Toner Hp Laser Jet No. 2055/2035-A or equivalent	Each	12		
136.	Toner Hp Laser Jet No. 83-A or equivalent	Each	24		
137.	Toner Hp Laser Jet No. 1320-A or equivalent	Each	100		
138.	Toner Hp Laser Jet No. 416-A (1 set including 4 toners) or equivalent	Each	12		
139.	Toner Hp Laser Jet No. 600-A or equivalent	Each	06		
140.	Toner Hp Laser Jet No. M-604 or equivalent	Each	06		
141.	Toner Hp Laser Jet No. 107-A or equivalent	Each	20		
142.	Toner Hp Laser Jet No. 1300-A or equivalent	Each	10		
143.	Toner for Photocopier Ricoh MP-3353 or equivalent	Each	06		
144.	Toner for Fax Machine, Hp Laser Jet No. 17-A or equivalent	Each	06		
145.	Toner Hp Laser Jet No. 76-A or equivalent	Each	06		