



# of Baktstan

## EXTRAORDINARY PUBLISHED BY AUTHORITY

### ISLAMABAD, THURSDAY, DECEMBER 19, 2013

### **PART II**

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

## OFFICE OF THE CHIEF COMMISSIONER ISLAMABAD CAPITAL TERRITORY

### NOTIFICATION

Islamabad, the 4th December, 2013

S. R. O. 1061(I)/2013.— In exercise of the powers conferred by virtue of Sections 11(4) and 44 of the Drugs Act, 1976 (XXXI of 1976) read with the justice Division's Notification No.17(2) 80-Pub, Dated the 31<sup>st</sup> December 1980, issued in pursuance of Article 2 of the Islamabad Capital Territory (Administration) Order, 1980 (P.O.No 18 of 1980), and all other powers enabling him in this behalf, the Chief Commissioner, Islamabad Capital Territory, is pleased to make the following regulations:—

## REGUALTIONS FOR THE CONDUCT OF BUSINESS OF THE ICT, QUALITY CONTROL BOARD, ISLAMABAD

Part-I

Preliminary.

These regulations may be called "The Islamabad Capital Territory, Quality Control Board Regulations, 2013.

(3331)

[1582 (2013)/Ex. Gaz.]

Price: Rs. 3.00

REMEMBER: EXECUTIVE UPDATING SERVICE FOR BUSINESS & COMMERCIAL LAWS' AUTHENTIC REFERENCES

In these regulations, unless there is anything repugnant in the subject or context;

- (a) Act, means the Drugs Act, 1976 (XXXI of 1976).
- (b) Board, means the Quality Control Board, ICT, Islamabad.
- (c) Rules, means the ICT, Drug Rules, 2013.
- (d) Member, mean the member of ICT, Quality Control Board.
- (e) Chairman, means the Chairman of ICT, Quality Control Board.
- (f) Secretary, means Secretary of ICT, Quality Control Board.

### Part-II Summoning/Holding of Meeting.

- (a) The Board shall meet once in two months or as and when required for disposal of cases before it.
- (b) The Secretary, with prior approval of the Chairman, shall call meeting of the Board.
- (c) The Secretary may, inform each member in writing, date, time and place of the meeting.
- (d) The Secretary may, with the approval of the Chairman, call a special meeting to deal with any urgent matter.
- (e) The Secretary shall prepare agenda of the meeting of the Quality Control Board and with the approval of the Chairman, convey the same to each member at least a week prior to the date of the meeting.
- (f) The Chairman may, at any time, adjourn the meeting to next date or to any hour of the same day.
- (g) Whenever a meeting is adjourned, the Secretary shall send notices of the adjournment to every such member, not present therein.
- (h) If the Chairman, due to some unavoidable circumstances does not preside the meeting, the Vice-Chairman of the Board shall preside the meeting.
- (i) The Board shall hear and determine such cases placed before it and pass appropriate orders in accordance with the provisions of the Act and Rules framed thereunder.

- (j) Any member may, with the permission of the Chairman, discuss any subject pertaining to a matter falling within the jurisdiction of the Board.
- (k) In the event of disagreement, decision shall be taken by simple majority but in case of tie, the Chairman shall have the powers to decide the issue either way, in accordance with the law.
- (l) The Quality Control Board may authorize the Chairman or any member/ members of the Board to perform, in accordance with the law, specific function of the Board for any specified period.
- (m) In urgent cases, the Secretary shall, for action, seek guidance of the Chairman, which may be ratified by the Board in the very next meeting, in accordance with the law applicable thereto.
- (n) The Board may call any expert/experts for the opinion onto any matter whenever deemed necessary.
- (o) The Board may constitute committee(s) to deal with any matter(s) of specific nature as contemplated in section 11(6) of the Act.
- (p) The Board may co-opt any member/members having experience, which in view of the Board, can facilitate working of the Board.
- (q) The quorum to constitute the meeting of the Board, shall, be five including Chairman or vice chairman.
- (r) The members of the Board, other than its ex-officio members, shall be nominated on recommendation of a committee to be constituted by the Chief Commissioner, Islamabad.
- (s) The members of the Board, other than its ex-officio members, shall, subject to section 11(2) of the Act, hold the office for a period of two years and shall be eligible for re-nomination after lapse of the same.
- (t) Any member not attending three consecutive meetings of the Board without any valid reason shall be deemed to be disqualified from the membership, subject to the approval of the Chairman.
- (u) Any member of the Board may resign from his office giving a prior notice of his resignation from the membership.
- (v) No act or proceeding of the Quality Control Board shall be invalid merely on the ground of existence of any vacancy in, or any defect in the constitution of the Board.

#### Par-III

#### Responsibilities of Secretary.

#### The Secretary shall:—

- (a) be responsible for all formal and secretarial work of the Quality Control Board.
- (b) be responsible for issuance of show-cause notices to the accused person(s) on behalf of the Quality Control Board.
- (c) issue notices of personal hearing to all the concerned, if so required.
- (d) place all record together with reply of the show-cause notice(s) before the Board.
- (e) convey the decisions of the Board to the concerned and ensure their compliance.
- (f) be responsible for preparing the minutes of the meeting, which shall be submitted to the Chairman for approval and then to circulate to all participants of the meeting.
- (g) perform any function required by any provision of the law and the rules made thereunder.

BY ORDER OF THE CHIEF COMMISSIONER ISLAMABAD CAPITAL TERRITORY

CH. MUHAMMAD ALI, DIRECTOR (ADMIN)