**Checklist for Form-3**

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| **S NO.** | **PARAMETER** |
| 1 | Product Profile1. Brand Name
2. Formulation and evidence of competitor availability in the local or international market
3. List of Ingredient with strength
4. In case of herbal drugs the scientific name and species name of plant along with following:-
5. State part used, nature of ingredient i.e. powder drugs, extracts (aqueous, alcoholic or any other solvent used for extraction)
6. In case of standardized extracts state the percentage of active ingredient(s) case may be.
7. In case of extracts state Drug Extract Ratio if the extract is not standardized.
8. Common name of ingredient
9. Recommended use
10. Pack size
11. Maximum retail price
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| 2 | Master Formula stating batch size mentioning quantities of active and inactive ingredients.  |
| 3 | Manufacturing process |
| 4 | Testing specifications of Raw Material and Finished Products1. Identity, Purity and strength
2. Acceptable limits, ranges and criteria
3. Testing procedures and methodology.
4. Certificate of Analysis (COA)
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| 5 | Shelf life and storage. |
| 6 | Recommended Conditions for use1. dosage form
2. recommended route of administration
3. recommended dose
4. recommended duration of use, if any; and
5. risk information, including any cautions, warnings, contraindications or known adverse reactions associated with its use
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| 7 | Packaging and labeling. 1. Type of packing material used
2. Primary and secondary labels
3. Patient information leaflet
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| 8 | Fee deposit receipt |
| 9 | Undertaking on stamp paper (notarized) |