**Checklist for Application for License to Act As BA/BE Center, Clinical Trial Site, CRO or Bioanalytical Laboratory For Clinical Research.**

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| **S. No.** | **Required Documents / Information** |
|  | Application made on prescribed Form with specified fee. |
|  | Particulars regarding the legal status of the applicant i.e. in case of proprietorship the names of proprietors and their addresses, in the case of firm the name and names and addresses of its partners and in the case of company the name and address of the company and its directors). |
|  | Details of premises including layout plan of the site. |
|  | Details of the section wise equipment and machinery required for the analytical or bio-analytical and clinical studies. |
|  | Names and qualifications of the above sections along with their staff. |
|  | Details of the allied facilities associated with the trial center including ambulatory services, emergency handling etc. |
|  | Undertaking on stamp paper. |