**Check List for Clearance of Import Cases**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **DY # & DATE ►**  (FOR OFFICIAL USE ONLY) | | |  | | | |
| **NATURE OF CONSIGNMENT** (PLEASE TICK THE RELEVANT BOX) | | | | | | |
| **RAW MATERIAL** □ | | **FINISHED /SAMI FINISHED DRUGS** □ | | | **PACKING MATERIAL** □ | |
| **NAME & ADDRESS OF IMPORTER** (IN BLOCK LETTERS) **▼** | | | | **NAME & ADDRESS OF EXPORTERS** (IN BLOCK LETTERS)  **▼** | | |
| **NAME OF RAW MATERIAL / FINISHED DRUG/ PACKING MATERIAL IMPORTED** (IN BLOCK LETTERS) | | | |  | | |
| **INVOIVE # & DATE ▼** | **QUANTITY ▼** | | | **PER UNIT PRICE / RATE ▼** | | **TOTAL VALUE ($)▼** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S.NO.** | **Documents** | **Original** | **Photocopy** | **Remarks** |
|  | Form -8 (Rule 14(f)) | □ | □ |  |
|  | Form -1 (Rule 3(ii))  (FOR FINISHED DRUGS ONLY) | □ | □ |  |
|  | Form-3 (Rule 5(i)) | □ | □ |  |
|  | Copy of Valid D.I.L (Form 5) (Rule 7) | □ | □ |  |
|  | Copy of Registration & renewal status (Section 23 of Drug Act) | □ | □ |  |
|  | Copy of License (DML) & its Renewal/ Drug Sale License | □ | □ |  |
|  | Form-7 (Rule 14(d)(i)) | □ | □ |  |
|  | Certificate of Analysis (Rule 14(d)(ii)) | □ | □ |  |
|  | Latest Testing Reference USP/BP/EU/JP etc of raw material (if required) |  |  |  |
|  | Valid API manufacturing license (for APIs) and GMP Certificate of the exporting firms by respective Drug Regulatory Authority (Letter No. F.1-10/2016-Add:Dir(R.I)/M-264 dated 30th March,2017 | □ | □ |  |
|  | Packing list | □ | □ |  |
|  | B.L / A.W.B | □ | □ |  |
|  | Consumption details of previous consignment (if required). | □ | □ |  |
|  | Any other document (s) Particularly Required (Please Specify in remarks columns) | □ | □ |  |
|  | Invoice (2 sets) with clearance certificate (2 sets) | □ | □ |  |
|  | %age of Remaining shelf life  (AS PER IGM DATE) | □ | □ | Period from arrival in Pakistan to expiry date X 100 ÷ Total life = remaining shelf life in %age= \_\_\_\_ % |
|  | Name of ware house Pharmacist | □ | □ |  |
|  | Undertaking in case of submission of photocopies | □ | □ |  |
|  | Any exemption obtained from labelling and packaging rules | □ | □ |  |
|  | Duly signed stamped Consumption details of previous consignment along with undertaking of genuineness of consumption statement if the is raw/ packaging material falls in any of the FBR/ Customs concessionary SRO. | □ | □ |  |
|  | Fee challan R.S./- 2000 as per S.R.O. 526(I)/2021, dated 30-04-2021 | □ | □ |  |