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PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

MINISTRY OF NATIONAL HEALTH SERVICES,
REGULATIONS AND COORDINATION

(Drug Regulatory Authority of Pakistan)

NOTIFICATION

Islamabad, the 23rd June, 2017

S.R.O. 551(I)/2017.— In exercise of the powers conferred by section 24 of the Drug Regulatory Authority of Pakistan Act, 2012 (XXI of 2012), the Drug Regulatory Authority of Pakistan with the approval of the Policy Board, is pleased to direct the following amendments shall be made in the Drug Regulatory Authority of Pakistan Employees Service Regulations, 2015, namely:—

(1411)

Price : Rs. 20.50

In the aforesaid Regulations,—

- (a) For Schedule II, the following shall be substituted, namely:—

“SCHEDULE II”

[See regulation]

- (b) For schedule III (a), the following shall be substituted, namely:—

“SCHEDULE III (a)”

[See regulation]

- (c) Schedule III (b), shall be omitted.

- (d) For Schedule III (c), the following shall be substituted, namely:—

“SCHEDULE III (b)”

[See regulation]

SCHEDULE-II
[See Regulations 2(1) (b), 4 (2)]

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
1. DIVISION OF PHARMACEUTICAL EVALUATIONS & REGISTRATION (PE & R)								
1.	Director	15	50 %	50 %	i. Ph.D. in Pharmacy or Pharmaceuticals or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology), with 10 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceuticals, Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology, with 13 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy	47 years	Additional Director (RO-14) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions.	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1 st January, 2018. iii. Having basic qualification in Pharmacy.
2.	Additional Director	14	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceuticals or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Micro Biology), with 7 years related experience in pharmaceutical field or Master / M. Phil Pharmaceuticals, Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology, with 10 years related experience in Pharmaceutical field.	42 years	Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 12 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1 st January, 2018.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment	Maximum Age Limit	Person Eligible	Conditions for Promotion
			By Initial Appointment	By Promotion				Qualification & Experience
1	2	3	4	5	6	7	8	9
					ii. Having basic qualification in Pharmacy.			iii. Having basic qualification in Pharmacy.
3.	Deputy Director	13	50 %	50 %	i. Ph.D in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology), with 02 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology, with 04 years related experience in Pharmaceutical field or Pharm-D, B-Pharmacy, with 06 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other but relevant qualifications than pharmacy (like medical, organic chemistry, microbiology, bio-technology). Candidates having qualifications of subject specially with basic qualifications in pharmacy will be preferable.	35 years	Assistant Director (RO-12) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Pharmacy.
4	Assistant Director	12	100 %	-	i. Pharm. D or B. Pharmacy. Relevant pharmaceutical experience and qualification will be preferred. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other but relevant qualifications than pharmacy (like medical, organic chemistry, microbiology, biotechnology). Candidates having qualifications of subject specially with basic qualifications in pharmacy will be preferable.	30 years	-	-

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment	Conditions for Promotion		
			By Initial Appointment	By Promotion		Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					specialty with basic qualifications in pharmacy will be preferable.			
5	Assistant Director (Clinical Pharmacy)	12	100 %	-	i. Pharm-D or B-Pharm. ii. Having additional qualification / experience in clinical pharmacy or clinical pharmacology. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other but relevant qualifications than pharmacy. (Like medical, organic chemistry, microbiology, bio-technology.) Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.	30 years	-	-
2. DIVISION OF DRUG LICENSING (DL)								
1	Director	15	50 %	50 %	i. Ph.D in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology), with 10 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology, with 13 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy.	47 years	Additional Director (RO-14) in PE & R, CD, OA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
2	Additional Director	14	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology), with 7 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology, with 10 years related experience in Pharmaceutical field.	42 years	Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 12 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy.
3	Deputy Director	13	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology), with 02 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology, with 04 years related experience in Pharmaceutical field or Pharm-D, B- Pharmacy, with 06 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy.	35 years	Assistant Director (RO-12) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE&R Divisions,	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Pharmacy.
4	Assistant Director	12	100 %	-	Pharm. D or B. Pharmacy. Relevant pharmaceutical experience and qualification will be preferred.	30 years	-	-
3. DIVISION OF QUALITY ASSURANCE AND LABORATORY TESTING (QA & LT)								
1	Director	15	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Analytical Chemistry or Pharmaceutical Microbiology,	47 years	Additional Director (RO-14) in PE & R, CD,	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					with 10 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics, Pharmaceutical Analytical Chemistry, Microbiology or post graduation in health pharmacy, with 13 years related experience in pharmaceutical fields. ii. Having basic qualification in Pharmacy.		QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions	initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy.
2	Additional Director	14	50 %	50 %	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy.	42 years	Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Analytical Chemistry or Pharmaceutical Microbiology with 7 years related experience in pharmaceutical field or Master/M. Phil in Pharmaceutics, Pharmaceutical Analytical Chemistry or Pharmaceutical Microbiology with 10 years related experience in Pharmaceutical fields. ii. Having basic qualification in Pharmacy.

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			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
3	Deputy Director	13	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Analytical Chemistry or Microbiology, with 02 years related experience in pharmaceutical field or Masters / M.Phil in Pharmaceutics, Pharmaceutical Analytical Chemistry or Microbiology, with 04 years related experience in pharmaceutical fields or Pharm-D, B- Pharmacy, with 06 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy only in laboratory testing. Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.	35 years	Assistant Director (RO-12) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Pharmacy.
4	Assistant Director	12	100 %	—	i. Pharm. D or B. Pharmacy. Related Pharmaceutical experience will be preferred. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.	30 years	—	—
4. DIVISION OF MEDICAL DEVICES AND MEDICATED COSMETICS (MD & MC)								
1	Director	15	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Bio-Medical Engineering, with 10 years related experience in	47 years	Additional Director (RO-14) in PE & R, CD,	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					Pharmaceutical / Medical Device field or Master / M.Phil in Pharmacy, Bio Medical Engineering, with 13 years related experience in Pharmaceutical / Medical Device field. ii. Having basic qualification in Pharmacy or Bio-medical sciences/ engineering.		QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1 st January, 2018. iii. Having basic qualification in Pharmacy or Bio-Medical sciences/ engineering.
2	Additional Director	14	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceuticals or in related field of Bio-Medical Engineering, with 07 years related experience in Pharmaceutical / Medical Device field or Master / M.Phil in Pharmacy, Bio-Medical Engineering, with 10 years related experience in Pharmaceutical / Medical Device field. ii. Having basic qualification in Pharmacy or Bio-medical sciences/ engineering.	42 years	Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1 st January, 2018. iii. Having basic qualification in Pharmacy or Bio-medical sciences/ engineering.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment	Maximum Age Limit	Conditions for Promotion	
			By Initial Appointment	By Promotion			Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
3	Deputy Director	13	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Bio-Medical Engineering, with 02 years related experience in Pharmaceutical / Medical Device field or Master / M.Phil in Pharmacy, Bio Medical Engineering, with 04 years related experience in Pharmaceutical / Medical Device field or B-Pharmacy or Pharm-D, with 06 years related experience in Pharmaceutical / Medical Device field. ii. Having basic qualification in Pharmacy or Bio-medical sciences / engineering. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.	35 years	Assistant Director (RO-12) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTG, PS and BE & R Divisions.	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Pharmacy or Bio-Medical sciences/ engineering.
4	Assistant Director	12	100 %	—	i. B-Pharmacy or Pharm-D. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.	30 years	—	—
5. DIVISION OF BIOLOGICAL EVALUATION AND RESEARCH (BE & R)								
1	Director	15	50%	50%	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Molecular Biology / Microbiology or Bio-Medical or Bio-Technology, with 10 years related experience in the	47 years	Additional Director (RO-14) in PE & R, CD, QA & LT, MD &	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment	Maximum Age Limit	Person Eligible	Qualification & Experience
			By Initial Appointment	By Promotion				
1	2	3	4	5	6	7	8	9
					pharmaceutical field or Master / M. Phil in Pharmacy, Molecular Biology / Microbiology or Bio-Medical or Bio-Technology, with 13 years related experience in evaluation or testing of biological drugs. ii. Having basic qualification in Pharmacy or Molecular /Micro biology or Bio-medical or Bio-technology.		MC, DL, Health & OTC, PS and BE & R Divisions.	5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy or Molecular Biology/ Microbiology or Bio-Medical or Bio-technology.
2	Additional Director	14	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Molecular Biology / Micro Biology or Bio-Medical or Bio-Technology, with 07 years related experience in the pharmaceutical field or Master / M. Phil in Pharmacy, Molecular Biology / Microbiology or Bio-Medical or Bio-Technology, with 10 years related experience in evaluation or testing of biological drugs. ii. Having basic qualification in Pharmacy or Molecular /Micro biology or Bio-medical or Bio-technology.	42 years	Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions.	i. 12 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. ii. Having basic qualification in Pharmacy or Molecular Biology/ Microbiology or Bio-Medical or Bio-technology.
3	Deputy Director	13	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Molecular Biology / Microbiology or Bio-Medical or Bio-Technology, with 02 years related experience in the pharmaceutical field or Masters / M.Phil in Pharmacy, Molecular	35 years	Assistant Director (RO-12) in PE & R, CD, QA & LT, MD & MC, DL, Health &	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Pharmacy or Molecular Biology/ Microbiology or Bio-Medical or Bio-technology.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment	Conditions for Promotion		
			By Initial Appointment	By Promotion		Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					Biology / Microbiology or Bio-Medical or Bio-Technology, with 04 years related experience in evaluation or testing of biological drugs or B. Pharmacy or Pharm. D, with 06 years related experience in evaluation or testing of biological drugs. ii. Having basic qualification in Pharmacy or Molecular Biology /Microbiology or Bio-Medical or Bio-technology. * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specially with basic qualifications in pharmacy will be preferable.		OTC, PS and BE & R Divisions.	
4	Assistant Director	12	100 %	—	i. B. Pharmacy or Pharm. D. Related experience in evaluation or testing of biological drugs will be preferred * To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specially with basic qualifications in pharmacy will be preferable.	30 years	—	—
6. DIVISION OF CONTROLLED DRUGS (CD)								
1	Director	15	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry and Pharmaceutical Microbiology), with 10 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics,	47 years	Additional Director (RO-14) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment	Maximum Age Limit	Conditions for Promotion	
			By Initial Appointment	By Promotion			Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					<p>Biology / Microbiology or Bio-Medical or Bio-Technology, with 04 years related experience in evaluation or testing of biological drugs or B. Pharmacy or Pharm. D, with 06 years related experience in evaluation or testing of biological drugs.</p> <p>ii. Having basic qualification in Pharmacy or Molecular Biology / Microbiology or Bio-Medical or Bio-technology.</p> <p>* To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.</p>		<p>OTC, PS and BE & R Divisions.</p>	
4	Assistant Director	12	100 %	—	<p>i. B. Pharmacy or Pharm. D. Related experience in evaluation or testing of biological drugs will be preferred.</p> <p>* To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.</p>	30 years	—	—
6. DIVISION OF CONTROLLED DRUGS (CD)								
1	Director	15	50 %	50 %	<p>i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry and Pharmaceutical Microbiology), with 10 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics,</p>	47 years	<p>Additional Director (RO-14) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and</p>	<p>i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS-19/RO-14.</p>

Method of Appointment					Condition for Initial Appointment	Conditions for Promotion		
S. No.	Name of Post	RO Scale	By Initial Appointment	By Promotion		Maximum Age Limit	Person Eligible	Qualification & Experience
			4	5	6			
1	2	3	4	5	6	7	8	9
					Pharmacology, Pharmaceutical Chemistry and Pharmaceutical Microbiology, with 13 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy.		BE & R Divisions,	ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy.
2	Additional Director	14	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Microbiology), with 07 years related experience in pharmaceutical field or Master / M. Phil in Pharmaceutics, Pharmacology, Pharmaceutical Chemistry and Pharmaceutical Microbiology, with 10 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy.	42 years	Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy.
3	Deputy Director	13	50 %	50 %	i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmaceutical Micro Biology), with 2 years related experience or Master / M. Phil in related experience or Master / M. Phil in Pharmaceutics, Pharmacology, Pharmaceutical Chemistry and Pharmaceutical Microbiology, with 04 years related experience or B. Pharmacy or Pharm. D. with 06 years experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy.	35 years	in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Pharmacy.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
4	Assistant Director	12	100 %	-	B. Pharmacy or Pharm. D., related experience will be preferred.	30 years	-	-
7. DIVISION OF PHARMACY SERVICES (PS)								
1	Director	15	50 %	50 %	<p>i. Ph. D. in Pharmacy or Pharmaceuticals or in related field of Pharmaceutical Sciences, with 10 years related experience in pharmaceutical field or Master / M. Phil in Pharmacy or Pharmaceuticals / Pharmacy Practice or in related field of Pharmaceutical Sciences, with 13 years related experience.</p> <p>ii. Having basic qualification in Pharmacy.</p>	47 years	<p>Additional Director (RO-14) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,</p>	<p>i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS-19/RO-14. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018.</p> <p>ii. Having basic qualification in Pharmacy.</p>
2	Additional Director	14	50 %	50 %	<p>i. Ph. D. in Pharmacy or Pharmaceuticals or in related field of Pharmaceutical Sciences, with 07 years related experience in pharmaceutical field or Master / M. Phil in Pharmacy or Pharmaceuticals / Pharmacy Practice or in related field of Pharmaceutical Sciences, with 10 years related experience.</p> <p>ii. Having basic qualification in Pharmacy.</p>	42 years	<p>Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,</p>	<p>i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018.</p> <p>ii. Having basic qualification in Pharmacy.</p>

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			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
3	Deputy Director	13	50%	50%	i. Ph. D. in Pharmacy or Pharmaceuticals or in related field of Pharmaceutical Sciences, with 2 years related experience or M. Phil / Masters in Pharmacy or Pharmaceuticals / Pharmacy Practice or in related field of Pharmaceutical Sciences, with 04 years related experience or B. Pharmacy or Pharm. D, with 06 years experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy. B. Pharmacy or Pharm.D; relevant experience will be preferred	35 years	Assistant Director (RO-12) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Pharmacy.
4	Assistant Director	12	100%	-		30 years	—	—
8. DIVISION OF HEALTH AND OTC PRODUCTS (NON-DRUGS) (Health & OTC)								
1	Director	15	50%	50%	i. Ph. D. in Pharmacy or Pharmaceuticals or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmacognosy), with 10 years related experience in pharmaceutical field or Master/ M. Phil in Pharmaceutical Sciences (Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmacognosy), with 13 years related experience in Pharmaceutical field. ii. Having basic qualification in Pharmacy.	47 years	Additional Director (RO-14) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Pharmacy.
2	Additional Director	14	50%	50%	i. Ph. D. in Pharmacy or Pharmaceuticals or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmacognosy), with 07 years related	42 years	Deputy Director (RO-13) in PE & R, CD, QA & LT, MD & MC,	i. 12 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					<p>experience in pharmaceutical field or Master / M. Phil in Pharmaceutical Sciences (Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmacognosy), with 10 years related experience in Pharmaceutical field.</p> <p>ii. Having basic qualification in Pharmacy</p>		<p>DL, Health & OTC, PS and BE & R Divisions,</p>	<p>ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018.</p> <p>iii. Having basic qualification in Pharmacy.</p>
3	Deputy Director	13	50 %	50 %	<p>i. Ph. D. in Pharmacy or Pharmaceutics or in related field of Pharmaceutical Sciences (Pharmacology, Pharmaceutical Chemistry, Pharmacognosy), with 02 years relevant experience or Master /M.Phil in Pharmaceutical Sciences (Pharmaceutics, Pharmacology, Pharmaceutical Chemistry, Pharmacognosy), with 04 years related experience in pharmaceutical field or B-Pharmacy, Pharm-D with BHMS, BEMS, with 05 years experience or DHMS, with 7 years experience in the relevant field. However clarification regarding Equivalence of BHMS and BEMS Degrees to be sought from HEC prior to considering BHMS to be at par with BEMS.</p> <p>* To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications than pharmacy. Candidates having qualifications of subject specialty with basic qualifications in pharmacy will be preferable.</p>	35 years	<p>Assistant Director (RO-12) in PE & R, CD, QA & LT, MD & MC, DL, Health & OTC, PS and BE & R Divisions,</p>	<p>i. 5 years service in BPS-17/RO-12.</p> <p>ii. Having basic qualification in Pharmacy.</p>

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
4	Assistant Director	12	100 %	—	<p>i. B-Pharmacy, Pharm-D with experience will be preferred with DIBHMS, BEMS, with 03 years experience in the relevant field. However clarification regarding Equivalence of BHMS and BEMS Degrees to be sought from HEC prior to considering BHMS to be at par with BEMS.</p> <p>* To ensure availability of expertise in different fields a maximum of 20 % of positions of direct recruitment shall be filled by other qualifications of than pharmacy. Candidates having qualifications in subject specialty with basic qualifications in pharmacy will be preferable.</p>	30 years	—	—
9. DIVISION OF COSTING & PRICING (C & P)								
1	Director	15	50 %	50 %	<p>i. Ph.D in Accountancy, with 10 years related experience or Cost and Management Accountant or Chartered Accountant with post membership, 13 years related experience preferably in analysis of pricing / costing of pharmaceutical and health care products or MBA (Finance) / M.Com, with 15 years experience preferably in analysis of pricing / costing of pharmaceuticals and health care products.</p> <p>Note: Qualification background with basic qualification in Pharmacy would be preferable.</p>	47 years	Additional Director (RO-14) in (C & P and B & A Divisions)	<p>i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14.</p> <p>ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from applicable from 1st January, 2018.</p> <p>iii. Having basic qualification in Accountancy, Cost and Management, CA, MBA (Finance) and M.Com.</p>

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
2	Additional Director	14	50 %	50 %	i. PhD in Accountancy, with 07 years related experience or Cost and Management Accountant or Chartered Accountant with post membership, 10 years experience preferably in analysis of pricing / costing of health care products or MBA (Finance)/M.Com, with 12 years experience in analysis of pricing / costing of Pharma health care products with subject experience. Note: Qualification background with basic qualification in Pharmacy would be preferable.	42 years	Deputy Director (RO-13), (C & P and B & A Divisions)	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Accountancy, Cost and Management, CA, MBA (Finance) and M.Com.
3	Deputy Director	13	50 %	50 %	i. Cost and Management Accountant / Chartered Accountant with post membership, 3 years experience in analysis of pricing / costing of health care products or MBA (Finance) or M.Com, with 5 years experience in analysis of pricing / costing of health care products with subject experience. Note: Qualification background with basic qualification in Pharmacy would be preferable.	35 years	Assistant Director (RO-12), (C & P and B & A Divisions)	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Accountancy, Cost and Management, CA, MBA (Finance) and M.Com.
4	Assistant Director	12	100 %	—	i. Cost and Management Accountant /Chartered Accountant or MBA (Finance) or M.Com, with 2 years experience preferably in analysis of pricing / costing. Note: Qualification background with basic qualification in Pharmacy would be preferable.	30 years	—	—

Condition for Initial Appointment				Conditions for Promotion				
S. No.	Name of Post	Method of Appointment		Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience	
		By Initial Appointment	By Promotion					
1	2	3	4	5	6	7	8	9
5	Assistant Director (Economist)	12	100 %	—	Degree in M.A Economics or equivalent from a recognized institute	30 years	—	—
6	Assistant Director (Biostatistician)	12	100 %	—	Degree in Master of Statistics / Biostatistics or equivalent from a recognized institute	30 years	—	—
10. DIVISION OF BUDGET & ACCOUNTS (B & A)								
1	Director	15	50 %	50 %	i. Ph.D in Accountancy, with 10 years related experience or Chartered Accountant or Cost Management Accountant with post membership, 13 years experience in budgeting, financial planning and accounts or MBA(Finance), with 15 years experience in accountancy and its related fields preferably in budgeting and planning. Note: Qualification background with basic qualification in Pharmacy would be preferable.	47 years	Additional Director (RO-14) in (B & A and C & P Divisions)	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Accountancy, Cost and Management, CA, MBA (Finance).
2	Additional Director	14	50 %	50 %	i. Ph.D in Accountancy, with 07 years related experience or Chartered Accountant or Cost Management Accountant with post membership, 10 years experience in budgeting, financial planning and accounts or MBA (Finance), with 12 years experience in accountancy and its related fields preferably in budgeting and planning.	42 years	Deputy Director (RO-13) in (B & A and C & P Divisions)	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					Note: Qualification background with basic qualification in Pharmacy would be preferable.			by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Accountancy, Cost and Management, CA, MBA (Finance).
3	Deputy Director	13	50 %	50 %	Chartered Accountant / Cost and Management Accountant, with 03 years' experience with subject experience or PIPFA with post membership, 05 years experience in budgeting, financial planning and accounts with subject experience or MBA (Finance) / M.Com, with 05 years' post qualification with subject experience.	35 years	Assistant Director (RO-12) in (B & A and C & P Divisions)	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Accountancy, Cost and Management, MBA (Finance).
4	Assistant Director	12	100 %	—	MBA (Finance) or M.Com with subject experience.	30 years	—	—
11. DIVISION OF ADMINISTRATION, HUMAN RESOURCE & LOGISTICS (ADMIN, HR & LOG)								
1	Director	15	50 %	50 %	i. Ph. D. in Human Resource Management (HRM), with 10 years experience or Master in (HRM) or equivalent degree in Human Resource Management or Master in Public Administration, with 15 years experience or M.Phil in (HRM) or equivalent degree in Human Resource Management or Master in Public Administration, with 13 years related experience. ii. Having basic qualification in Human Resource management or Public Administration.	47 years	Additional Director (RO-14) in (Admin, HR & Log Division)	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS-19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Human Resource Management or Public Administration.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
2	Additional Director	14	50 %	50 %	i. Ph. D. in Human Resource Management (HRM), with 07 years related experience or M.Phil in (HRM), with 10 years related experience or Master (HRM) or equivalent degree in Human Resource Management or Master in Public Administration, with 12 years related experience. ii. Having basic qualification in Human Resource Management and Public Administration.	42 years	Deputy Director (RO-13) in (Admn, HR & Log Division)	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Human Resource Management and Public Administration.
3	Deputy Director	13	50 %	50 %	i. Ph. D in Human Resource Management (HRM), with 02 years related experience or M. Phil in (HRM), with 04 years related experience or Master (HRM) or equivalent degree in Human Resource Management or Master in Public Administration, with 06 years related experience. ii. Having basic qualification in Human Resource Management or Public Administration or equivalent.	35 years	Assistant Director (RO-12) in (Admn, HR & Log Division)	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Human Resource Management or Public Administration.
4	Assistant Director	12	50 %	50 %	Master's Degree in Human Resource Management or equivalent or Master in Public Administration.	30 years	—	i. 5 years service as Superintendent in BPS-16 / RO-11. ii. Having basic qualification as per column-6.
5	Assistant Director (Public Relation Officer)	12	100 %	—	Master degree in Journalism or any other social sciences. 2 years experience of Journalism in the relevant organization.	30 years	—	—

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
					Note: Qualification background with basic qualification in Pharmacy would be preferable.			by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Accountancy, Cost and Management, CA, MBA (Finance).
3	Deputy Director	13	50 %	50 %	Chartered Accountant / Cost and Management Accountant, with 03 years' experience with subject experience or PIPFA with post membership, 05 years experience in budgeting, financial planning and accounts with subject experience or MBA (Finance) / M.Com, with 05 years' post qualification with subject experience.	35 years	Assistant Director (RO-12) in (B & A and C & P Divisions)	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Accountancy, Cost and Management, MBA (Finance).
4	Assistant Director	12	100 %	—	MBA (Finance) or M.Com with subject experience.	30 years	—	—
11. DIVISION OF ADMINISTRATION, HUMAN RESOURCE & LOGISTICS (ADMIN, HR & LOG)								
1	Director	15	50 %	50 %	i. Ph. D. in Human Resource Management (HRM), with 10 years experience or Master in (HRM) or equivalent degree in Human Resource Management or Master in Public Administration, with 15 years experience or M.Phil in (HRM) or equivalent degree in Human Resource Management or Master in Public Administration, with 13 years related experience. ii. Having basic qualification in Human Resource management or Public Administration.	47 years	Additional Director (RO-14) in (Admin, HR & Log Division)	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Human Resource Management or Public Administration.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
6	Publication Officer	12	100 %	—	Master's degree in Journalism or any other social sciences. 2 years experience of Journalism in the relevant organization.	30 years	—	—
12. DIVISION OF LEGAL AFFAIRS (LA)								
1	Director	15	50 %	50 %	Ph.D in law or related fields of legal Affairs, with 10 years experience preferably in pharmaceutical field or M.Phil / LL.M, with 13 years experience preferably in pharmaceutical field or Bar-at-Law and enrolled as advocate of High Court, with 15 years experience preferably in pharmaceutical field. ii. Having basic qualification in law. i. Note: Qualification background with basic qualification in Pharmacy would be preferable.	47 years	Additional Director (RO-14) in (L. A Division)	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS-19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in law.
2	Additional Director	14	50 %	50 %	i. Ph.D in law or related fields of legal Affairs, with 07 years experience preferably in pharmaceutical field or M.Phil / LL.M, with 10 years experience preferably in pharmaceutical field or Bar-at-Law and enrolled as advocate of High Court 12 years experience preferably in pharmaceutical field. ii. Having basic qualification in law.	42 years	Deputy Director (RO-13) in (L. A Division)	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in law.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
3	Deputy Director	13	50 %	50 %	i. LLB with membership of Bar Association, with 05 years experience preferably in pharmaceutical field. ii. Having basic qualification in law.	35 years	Assistant Director (RO-12) in (L-A Division)	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in law.
4	Assistant Director	12	100 %	—	LLB with membership of Bar Association preferably with subject experience.	30 years	—	—
5	Assistant Director (Health Regulations Specialist)	12	100 %	—	Master in Public Health, LLB with membership of Bar Association with experience preferably in pharmaceutical field.	30 years	—	—
13. DIVISION OF MANAGEMENT INFORMATION SERVICES (MIS)								
1	Director	15	50 %	50 %	i. Ph.D. in Management Information Systems or in Computer Science or Bioinformatics or equivalent, with 10 years experience or M.Phil in Management Information System / Computer Sciences / Bioinformatics, with 13 years experience preferably in pharmaceutical related fields or Master in Management Information System / Computer Sciences / Bioinformatics, with 15 years experience preferably in pharmaceutical related fields. ii. Having basic qualification in Management Information System, Computer Sciences or Bioinformatics.	47 years	Additional Director (RO-14) in (MIS Division)	i. 17 years service in BPS-17/RO-12 and above or 12 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13 or 5 years service in BPS-19/RO-14 for initial recruits in BPS 19/RO-14. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Management Information System, Computer Sciences or Bioinformatics

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
2	Additional Director	14	50 %	50 %	i. Ph.D. in Management Information Systems or in Computer Science or Bioinformatics or equivalent, with 07 years experience or M.Phil in Management Information System or Computer Sciences or Bioinformatics, with 10 years experience or Master in Management Information System or Computer Sciences or Bioinformatics, with 12 years experience preferably in pharmaceutical related fields. ii. Having basic qualification in Management Information System, Computer Sciences or Bioinformatics.	42 years	Deputy Director (RO-13) in (MIS Division)	i. 12 years service in BPS-17/RO-12 and above or 7 years service in BPS-18/RO-13 and above for initial recruits in BPS-18/RO-13. ii. DRAP officers (DRAP Employees and Civil Servants working in DRAP) would have to complete customized courses as approved by the Policy Board applicable from 1st January, 2018. iii. Having basic qualification in Management Information System, Computer Sciences or Bioinformatics.
3	Deputy Director	13	50 %	50 %	i. Master in computer science or in Bioinformatics or equivalent with five years experience. ii. Having basic qualification in Management Information System, Computer Sciences or Bioinformatics.	35 years	Assistant Director (RO-12) in (MIS Division)	i. 5 years service in BPS-17/RO-12. ii. Having basic qualification in Management Information System, Computer Sciences or Bioinformatics.
4	Assistant Director (Network Administrator)	12	50 %	50 %	Master in any field of computer Science or Bioinformatics or equivalent.	30 years	—	i. 5 years service in BPS-16/RO-11 as Computer Operator. ii. Having basic qualification in Management Information System, Computer Sciences or Bioinformatics.
5	Assistant Director (Hardware)	12	100 %	—	Master in any field of computer Science or Bioinformatics or equivalent.	30 years	—	—
6	Assistant Director (Software Programmer)	12	100 %	—	Master in any field of computer Science or Bioinformatics or equivalent.	30 years	—	—

[See Regulations 2(1) (b), 4 (2)]

14. GENERAL STAFF

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
1	Superintendent	11	50 %	50%	M.A or M.Sc or MBA or MPA, with 05 years administrative experience.	30 years	Assistant Incharge / Assistant	i. 03 years service as Assistant Incharge or 05 years service as Assistant. ii. If no person is eligible for promotion then by direct recruitment / transfer.
2	Transport Officer	11	100%	—	03 Years Diploma of Associate Engineering in Mechanical or equivalent from a recognized institute.	30 years	—	—
3	Assistant Procurement/ Store Officer	11	100%	—	Graduate with store management experience	30 years	—	—
4	Assistant Engineer E/M	11	100%	—	03 years Diploma of Associate Engineering in Electric and Mechanical field	30 years	—	—
5	Assistant Private Secretary	11	50%	50%	Graduate with short hand training with computer exposure.	30 years	Stenotypist	i. 03 years service as Stenotypist. ii. If no person is eligible for promotion then by direct recruitment / transfer.
6	Assistant Incharge	10	50 %	50%	Graduate with computer exposure.	30 years	Assistant	i. 03 years service as Assistant. ii. If no person is eligible for promotion then by direct recruitment / transfer.
7	Assistant Head Clerk	10	50%	50%	Graduate with computer exposure.	30 years	—	i. 03 years services as UDC. ii. If no person is eligible for promotion then by direct recruitment / transfer.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
8	Steno typist	10	100%	—	FA/F.Sc with short hand and typing skills	30 years	—	
9	Store Supervisor	10	100%	—	Intermediate with store management experience	30 years	—	
10	Sub-Engineer E/M	10	100%	—	03 years Diploma of Associate Engineering (E/M) from a recognized institute.	30 years	—	
11	UDC	7	50%	50%	Intermediate.	30 years	LDC	i. 03 years service as LDC. ii. If no person is eligible for promotion then by direct recruitment / transfer.
12	House Keeper	7	100%	—	Intermediate or equivalent from a recognized institute. Experience will be preferred.	30 years	—	—
13	LDC	6	90%	10%	Matric	30 years	Below RO-5	i. Employees holding posts below RO-05. ii. Matric with a minimum typing speed of 30 w.p.m. iii. If no person is eligible for promotion then by direct recruitment / transfer.
14	Electrician	5	100%	—	Matric with Certificate in Electric field	30 years	—	—
15	Dispatch Rider	4	100%	—	Matric with Motorcycle License.	30 years	—	—
16	Driver	4	100%	—	Matric with LTV/HTV license	Maximum Age 45 years	—	—
17	Duplicating Machine Operator / Photocopier Machine operator	4	50%	50%	• Middle • Knowledge of operating duplication / Photocopier machines.	30 years	RO-02 Knowledge of operating duplication / Photocopier machines.	i. 03 years service in RO-02 of operating duplication / Photocopier machines. ii. If no person is eligible for promotion then by direct recruitment / transfer.

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
18	Daftary	2	50%	50%	Middle	30 years	03 years service as Naib Qasid (RO-01).	i. 03 years service as Naib Qasid (RO-01). ii. If no person is eligible for promotion then by direct recruitment / transfer.
19	Naib Qasid	1	100%	—	Middle	30 years	—	—
20	Mali	1	100%	—	Primary	30 years	—	—
21	Chowkidar	1	100%	—	Middle	30 years	—	—
22	Sanitary worker	1	100%	—	Primary	30 years	—	—

SCHEDULE III (b)

[See Regulations 2(1) (b), 4 (2)]

15. LABORATORY STAFF

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
1	Assistant Chemist	11	50%	50%	Second Class or Grade "C" Master's degree in Chemistry / Pharmaceutical / Bio Chemistry or B. Pharmacy or Second Class or Grade "C" B.S.c Chemistry / Bio Chemistry, with 03 years practical experience in quality control ad drugs research	30 years	—	i. 03 years services as Technical Assistant. ii. Having basic qualification as per column-6.
2	Assistant Bacteriologist	11	100 %	—	B.Sc (Hons) or B.Sc (Microbiology) or B.Sc MLT, with two years relevant laboratory work experience.	30 years	—	—

S. No.	Name of Post	RO Scale	Method of Appointment		Condition for Initial Appointment		Conditions for Promotion	
			By Initial Appointment	By Promotion	Qualification & Experience	Maximum Age Limit	Person Eligible	Qualification & Experience
1	2	3	4	5	6	7	8	9
3	Technical Assistant	10*	100%	50%	Diploma in Medical Laboratory Technology Matric with Science.	30 years	—	—
4	Laboratory Technician	07*	50%	50%	Diploma in Medical Laboratory Technology with F.S.C.	30 years	Laboratory Assistant (RO-05).	05 years service as Laboratory Assistant (RO-05).
5	Sr. Technician	07*	50%	50%	i. Intermediate with Science. ii. Two years experience of Lab. Work or Matric with Science with Diploma / Certificate from School of Medical Technology.	30 years	Laboratory Technician (RO-06)	04 years service as Laboratory Technician (RO-06).
6	Laboratory Technician	05	50%	50%	Matric with Science, with 02 years experience of Lab. Work.	30 years	Laboratory Assistant (RO-05)	03 years service as Laboratory Assistant (RO-05).
7	Laboratory Assistant	05*	100 %	—	Matric with Science.	30 years	—	—
8	Laboratory Attendant	02*	100 %	—	• Primary Pass. • Experience in the related field preferable.	30 years	—	—
9	Laboratory Animal Attendant	01*	100 %	—	• Primary Pass. • Experience in the related field preferable.	30 years	—	—

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